

**Mansfield YSB Advisory Board**

**Meeting Minutes**

Tuesday, January 9, 2007

12 noon @ YSB

**Attendees:** Ethel Mantzaris, Frank Perrotti, Michael Collins,  
Jerry Marchon, Eileen Griffin, Chris Murphy  
**Staff:** Kevin Grunwald, Pat Michalak, Karen L.Taylor  
**Regrets:** Candace Morell

- I. Call to Order  
Ethel Mantzaris, Chair, called the meeting to order at 12:03
- II. Approval of Minutes – **MOTION** by Ethel Mantzaris, seconded by Frank Perrotti. **VOTE:** Unanimous in favor of approving minutes as submitted.
- III. Update: Kevin Grunwald, Director of Social Services
  - A. The town is advertising for the full-time position in YSB but isn't interviewing yet. Frank Perrotti suggested hiring someone with grant writing skills. Board members agreed.
  - B. The Social Services budget was submitted. Mike Collins requested a copy of the budget be sent to board members.
  - C. Altrusa contribution request was submitted for \$500 for the Grief Group Committee. Kevin spoke with Virginia Fulton and should hear next week.

Pat Michalak, Youth Service Coordinator

December Youth Services Activities - Handout

- Children's Grief committee volunteers met and continued work on the brochure and developed an outline for a training session to begin in January.
- Holiday gifts were collected from the Chorus and World Language Program at EOS. Three families were assisted including two families of Mansfield bus drivers.
- Sponsored the Special Education Dinner with teacher Carrie Holman. MMS principal, Jeff Cryan and Assistant

principal Candace Morrell spoke to the parents about behavioral expectations of administrators and how parents could be involved.

- Bob Brex from NECASA will put together an information sheet regarding Pharming to be put on his website.
- Planning for the Peers Are Wonderful Support is well underway.
- Many families experienced stress regarding custody and family visitation around the holiday season. It is also a difficult time of the year for children who are not with family members.
- Juniper Hill intergenerational activity included a visit from Santa and Mrs. Clause as well as the makings of 7 gingerbread houses by our seniors and little friends.

#### IV. Old Business: NECASA

A. Funding Request was presented to the Board member for approval of funding for \$700 or more. A brief summary was given of NECASA's function and it's grant of \$3300 to YSB yearly. Jerry Marchon made a **MOTION** to increase funding to \$800, **SECONDED** by Frank Perrotti, 6 in favor, Mike Collins abstained. Increase funding to \$800 **APPROVED**.

B. Pat Michalak informed the board that the prospective new member she contacted hadn't returned her call.

C. Kevin will ask the Committee on Committees to

advertise for new board members.

D. Kevin handed out Draft of Mayor's proclamation to Janit Romayko for review. Members decided to amend to read "youth and families". Kevin to correct and submit to Mayor for signature. Members also suggested for the February meeting Janit be presented with the proclamation prior to focusing on the mission statement.

#### V. New Business: - Mission Statement

Kevin informed the Board an old statement was not located. Kevin suggested a special meeting for that purpose. Eileen Griffin suggested the next Board meeting, February 13 be utilized for that purpose. Members agreed.

**VI. Other:**

- A. Suggestion was made that Board members be contacted by telephone the day before the meeting as a reminder and confirmation of attendance. Staff will do so.
- B. Frank Perrotti was impressed with the minutes and the preparations made for the meeting. He also congratulated Pat on her acceptance of the position of Youth Service Coordinator and expressed his hope for continued positive interaction between the Director and the Coordinator.
- C. Board members congratulated Chris Murphy on his acceptance to Mitchell college and for his continued service on the Youth Service Board Advisory Board.

Meeting adjourned at 12:54 by Ethel Mantzaris, Chair.

Respectfully submitted by:  
Karen L. Taylor  
Secretary